

CIRCULAR FOR CLASSES LKG - IX (NEW ADMISSION)

CIR/NO/01/2023-2024

Dear Parents,

We would like to thank for the tremendous support provided by you to complete the academic session of 2023-2024 successfully. All the students have made an effort to put their best foot forward in their journey towards success.

The highest education is that which does not merely give us information but provides us with a key to unlock the doors of our talent and skills. We remain committed to providing activity based integrated learning environment to our students and prepare them to keep pace with the changing times. As such you shall render wholesome support to all policies, rules and regulations introduced by The **SRI GURU VIDYALAYA**, in any school activity because, to sustain and to improve quality, changes are inevitable.

Please note the following with regard to the new academic session 2023-24:

- New session commences for classes KG to X from Monday, 03 April 2023.
- On normal working days, the school starts at 9.10 A.M and ends at 4.20 P.M. for all the classes from LKG to IX STD.
- You shall carefully go through the Student Planner and abide by all rules chartered therein, interact with teachers through its pages whenever you deem fit; and respond to all messages from teachers/school authority in time.
- There will be Unit Tests / Periodic Test / Term I – II for the whole year and evaluations and its result will be made available to all parents in the “**Parent - Teacher Meet (PTM)**”. Parents are requested to sign the report card, test papers, and teacher’s remarks so that they are abreast with the progress of their child. . Attendance is compulsory
- Specified time is allotted to meet the respective class teachers for any clarification and get first- hand information from the Class Teacher regarding the performance/behaviour/discipline / progress of your ward - son / daughter.
- There will be activities on all working Saturdays of the month. All students are expected to participate very actively in all these activities since they are part of Evaluation.
- Students should come to school in complete school uniform from the first day itself. Please ensure that your ward comes to school neatly dressed.

Transport:

If the student needs to be picked up during the school hours due to an emergency situation, an **application in writing should be submitted at school office**.

If your ward travels to and from school in a private van, please ensure that the driver and conductor have a valid license, possess police verification documents and the van is registered with RTO, and NOT running on LPG.

~~It is very important that you immediately inform the class teacher and the school office about any change in your address / telephone number, so that we can contact you easily in case of an emergency.~~

Attendance:

Application for leave of absence for up to three days has to be sent in the calendar through the Parents-Teachers Remark page.

For leave of more than three days, **permission** from the Principal is **mandatory**.

In case of prolonged or infectious illness, the student will have to furnish a Medical Certificate on the day she/ he joins back.

ICT Pedagogy:

The school has a strong focus on integration of technology as one of the teaching pedagogies. The classrooms are equipped with LCD projectors and screens to enable teachers to use educational programmes from Nursery onwards.

Please note:

The Year Planner will be given to each student at the start of the new session. This will have information about all the activities, assessments and other schedules for the entire session. ***Please refer to it regularly.***

Please check the school website www.srigurucbse.in regularly for updates and news about school events.

Parents can meet the Principal between 3.00 pm to 5:00 pm on Wednesday and Saturday and the teachers between 4.30 p.m. to 5.00 p.m. from Monday to Friday and any working Saturday, with prior appointment.

Mobile phones are not allowed in the school. If any student brings a phone to school, it will be confiscated.

Books:

Class LKG onwards, the books can also be bought from the school premises between **9:00 am and 4.00 p.m**

We look forward to your co-operation and involvement to nurture our students and make them worthy citizens of tomorrow.

Regards



PRINCIPAL